

CLUBE DE CAMPISMO E CARAVANISMO DE BARCELOS REGULAMENTO INTERNO DO PARQUE DE CAMPISMO DE FÃO

FÃO CAMPSITE REGULATIONS

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ARTICLE 1 OBJECT

This Regulation has been based upon the following acts of law: Decreto-Lei n.º 167/97, of July 4, Decreto-Lei n.º 305/99, of August 6, Decreto-Lei n.º 55/2002, of March 11, Decreto-Lei n.º 33/97, of September 17, Decreto-Lei n.º 14/2002, March 12, which establish the set of rules covering the use and functioning of Private and Associative Campsites in Portugal.

ARTICLE 2 AIMS

Fão Campsite is a two-star private/associative facility, aiming exclusively at camping, cultural and leisure activities.

ARTICLE 3 CAPACITY

1. Fão Campsite has a capacity of 720 campers, which will be respected at all times.
2. When the campsite is full, this information must be indicated at the entrance, in a visible way from the outside.

ARTICLE 4 OPERATIONAL HOURS

1. Fão Campsite is open to customers throughout the whole year.
2. The Reception Office working hours are displayed.
3. Silence is observed:
 - a. Between 11.00 pm and 7.00 am from Sunday to Thursday;
 - b. Between midnight and 7.00 am on Friday, Saturday and before bank holidays;

c. On special days, the Management Office may change the silence period.

ARTICLE 5 ADMISSION

1. CONDITIONS:

1.1. The admission of customers implies the immediate acceptance and rigorous compliance with this regulation.

1.2. Fão Campsite is Privative/Associative with a sporting capability and is used for camping activities according to the conditions set in this Regulation and other applicable legislation.

1.3. CUSTOMERS: Their stay in the facilities of the Campsite depends on registration at Reception, on the presentation of a validated camping card: the National Camper's Card, Mountaineering Card, Youth Camper's Card or International Camping Card.

1.4. COMPANIONS:

a. The C.C.C.B. Board may allow companions providing that they register together with the card bearer at Reception;

b. National Camper Card bearers are allowed to add, at the maximum, two companions, for whom they will be accountable;

c. Companions' stay cannot exceed the responsible camper's stay;

d. Companions must hand in an identification document at Reception, which will be returned when they abandon the campsite;

e. Companions are not allowed either to install any equipment or to bring in their own vehicles.

1.5. GROUPS can be allowed in by the C.C.C.B. Board. One of the members must be a card holder and will be held responsible for the group.

1.6. VISITORS

a. People with or without an adequate Camper's Card are allowed to visit the campsite providing they observe the rules in 1.4. (Companions)

b. Visitors mustn't stay in the campsite beyond 11 pm.;

c. Under no circumstances are visitors allowed to stay for the night;

d. The host camper is responsible for the good behaviour of a visitor, unless the visitor is a Card bearer.

e. On departure, the visitor, in the company of the host camper, will have to ask for his/her document of identification, handed in at Reception.

2. EXEMPTIONS

2.1. C.C.C.B. members, on visiting the campsite, are exempt from the payment of any rates, providing they stay for less than an hour. They must register at Reception, where they must hand in their Club card, which will have to be picked up on departure.

2.2. They must pay the established rate if they stay longer than one hour.

3. - INSURANCE

3.1. Card holders are covered by third party liability insurance, in accordance with the respective insurance policy underwritten by FCMP;

3.2. The above mentioned insurance does not cover the Youth Camper's Card.

ARTICLE 6 PROHIBITIONS

Access to the campsite is subject to the Right of Admission. Admission will be denied to any campers who:

a. Do not have any bonds with either the Campers Movement or with the National or International Mountaineer Movement;

b. Have been passed a disciplinary measure applied by the C.C.C.B.. This prohibition comprises his / her companion;

c. Behave or act against the C.C.C.B. and its Management in a way that is incompatible with traditional camper's values and ethics;

2. Admission will also be denied to campers who:

a. Carry diseases that may put the health conditions inside the campsite at risk;

- b. Carry firearms, of any kind, except for police officers when properly identified, but accompanied by a member of the campsite staff;
- c. Are drunk;
- d. Have due payments;
- e. Intend to enter with aims that collide with the Camper's Code;
- f. Carry: Birds or other animals to be used as food; sick animals or animals that may look repulsive; Animals that may disturb the quietness of the campsite.

ARTICLE 7 IDENTIFICATION

- 1. Each unit of camping equipment installed in the campsite will be given an identifying card, which will be visibly displayed on the outside. The card must be returned to Reception on leaving the campsite;
- 2. Each Camper will be given a Campsite Card that must be shown on entry / exit and on request from a member of staff.
- 3. A fee must be paid whenever a Camper fails to produce his/her (lost) Campsite Card.

ARTICLE 8 CAMPERS' RIGHTS

- 1. Campers have the right:
 - a. To use the facilities and services as set in this Regulation;
 - b. To know the rates and tariffs in the campsite;
 - c. To demand the Complaints Book even when being expelled from the campsite;
 - d. To demand an invoice for the paid services;
 - e. To demand the presentation of the Campsite Regulation;
 - f. To deny entrance to his/her unit, except for situations of urgent necessity or imposed checks.

ARTICLE 9 CAMPERS' DUTIES

- 1. Campers must adjust their behaviour to the rules of good neighbourhood.
- 2. Campers must fulfil the following rules:
 - a. Respect, inside the Campsite, the authority of the management staff;
 - b. Comply with this Regulation;
 - c. Comply with hygiene rules adopted in the Campsite, especially with those referring to the disposal of garbage and waste waters, to clothes washing and drying, to the admission of animals and to the prevention of contagious diseases;
 - d. Keep site and equipment in good condition of maintenance, hygiene and cleanliness;
 - e. Install equipment so as to keep a minimum distance of 2 meters to other neighbours' equipment;
 - f. Abstain from any acts that may disturb other campers, namely making noise and using radios and similar gadgets during the period of silence set in this regulation;
 - g. Avoid making a fire, except when using authorized cooking equipment which meets safety rules;
 - h. Comply with road signs inside the campsite as well as with any directions from staff as to the circulation and parking of vehicles and the installation of camping equipment;
 - i. Not to bring into the campsite any strangers without the campsite management's permission;
 - j. Leave the campsite at the end of the agreed stay;
 - k. Pay for the services, according to the established rates;
 - l. Not to limit, by any means, any area, inside and outside one's designated pitch, beyond the space needed for the equipment;
 - m. Neither to install any fixed structures nor to go on to build a permanent pavement of the ground;
 - n. Not to repair any vehicles, except when absolutely necessary to take the vehicle out of the campsite;
 - o. Not to wash any vehicles;
 - p. Avoid marking a pitch except when leaving in a motor caravan (or a vehicle with the same purpose), and you intend to come back within the day;
 - q. Take care of one's equipment;
 - r. Respect the established silence hours or any other silence period set by the campsite management.

3. The Customers of the campsite must not:

- a. Affix any text or drawing without the campsite management's permission;
- b. Put up any wires, ropes or lines lower than 2 meters from the ground, nor any wires less than 50 cm from the base of the tent, awning, portable kitchen;
- c. Drop garbage or other debris outside the marked containers;
- d. Pour water with waste and debris of any kind;
- e. Leave water taps leaking, as well as wash kitchenware or clothes with running water;
- f. Leave light bulbs or oil lamps on;
- g. Leave stretched and unattended sleeping bags, blankets, etc., after 11 pm;
- h. Leave their pitch dirty;
- i. Destroy or hurt trees, shrubs or other plants;
- j. Carry out money collections or any other kind of collection, except those that have been allowed by the campsite management;
- k. Light fires outdoors, except in the duly authorized areas;
- l. Carry out any political or religious canvassing;
- m. Practise any type of game or sport outside the designated areas;
- n. Wash clothes or hang them on a washing line outside the identified areas;
- o. Plant or sow without permission;
- p. Jump over existing fences;
- q. Use hot water outside the designated areas;
- r. Use verbal language and body language contrary to good education and citizenship;
- s. Use showers or feet-sinks to dispose of waste or for any other purposes but the right ones;
- t. Use the water standpipes for other purposes other than human consumption;
- u. Wear clothes that are against morals or that may demonstrate social discrimination.

ARTICLE 10

ANIMALS

1. To be admitted animals must:

- a. Be registered at Reception;
 - b. Have their vaccines in order, as shown in the respective bulletin;
 - c. Be kept under control next to their owners' equipment so that they can't move farther than two metres;
 - d. Always be in the company of their owners;
 - e. Have litter and excrements they produce taken away by their owners to the appropriate container;
 - f. Not mean any kind of danger for the campers, staff and others;
2. Campsite staff have the right to order the removal of animals, whenever they harm the tranquillity and public order.
3. Animals are never allowed at Reception, BAR, Lounge, Games room, shower blocks, convenience store or at any another common installation not specified here.
4. Animal owners are responsible for any incident or damage that their pets may cause.

ARTICLE 11

GENERAL CONDITIONS OF INSTALLATION

1. The installation of the infrastructures and, in a general way, of all the necessary equipment on the pitch must be carried out in a way that no loud noise, vibrations, smoke or smells are made so as not to disturb or affect the environment of the campsite, the quietness and the security of the campers.
2. Side coverings to protect the campers' equipment are not allowed.
3. But canopies over the equipment are allowed if they meet the following requirements:
 - a. The reaction to fire of the materials used to make the canopy must be M2-level, at the minimum;
 - b. Canopies must be strong enough to bear weather conditions in order to guarantee the security of people and equipment;
 - c. Canopies can only protect the tents, caravans or motorcaravans and not the total area of the pitch;
 - d. Canopies cannot present solutions of continuity between them;
 - e. Canopies cannot cause a negative impact on the surrounding environment;

- f. Canopies must be fixed to the ground in a way they can be easily removed;
- g. Canopies can, by no means, be tied to the trees;
- h. Canopies can't be made of plastic, jute or of a similar material;
- 4. It is forbidden to put up any artificial walls behind the tents or other similar equipment.
- 5. Campers are not allowed to use improvised pieces of furniture made out of boxes, boards, bricks, rocks, etc., as well as any substance or equipment that, for its state or aspect, are contrary to the rules.
- 6. Windbreakers must:
 - a. Obey number 3 above;
 - b. Be easily removable;
 - c. Be used only when the customer is on the pitch;
 - d. Respect these maximum measures: length of 5 meters and height of 0.75 cm;
 - e. Have a uniform colour;
 - f. Be in good condition, look in order and be resistant to the weather conditions.

ARTICLE 12 PERMANENCE OF VACATED EQUIPMENT

- 1. Unoccupied equipment is not allowed, except in the following situations:
 - 1.1. Pitch zone reserved for CCCB members holding regular cards):
 - a. They must use the pitch, at least two nights a month between 1st of October and 31st of March;
 - b. They must use the pitch, at least five nights a month between 1st of April and 30th of September;
 - c. Vacated pitches, between 1st of April the 31th of October, pay an aggravated rate of 100%;
 - 1.2. Green zone (reserved for card holders)
 - a. In July and August, vacated equipment is not allowed;
 - b. Unoccupied pitches, between 1st of April and 30th of June and 1st of September and 31st of October, pay an aggravated rate of 100 %.

ARTICLE 13 REMOVAL and CONFISCATION OF MATERIAL

- 1. All the material that is found in violation of these rules, or whose stay rates are not duly paid for within 90 days, can be removed. The C.C.C.B. declines any responsibility for damage as a result of removal.
- 2. The removed equipment will only be returned after payment of the debts, plus extra costs as a result of removal and storage.
- 3. If three months after being summoned, the customer has not turned up to reclaim or remove his/her equipment and no proper explanation has been presented, the C.C.C.B. understands the equipment has been abandoned and has the right to give it a convenient solution.

ARTICLE 14 PRICES

- 1. The values to be charged for the services are those approved of by the Board of the CCCB.
- 2. The Table of Prices is displayed at Reception.

ARTICLE 15 PAYMENT OF RATES

- 1. Time limits:
 - a. Before leaving the campsite, Campers must pay for the services;
 - b. The price of each stay is calculated on the number of nights spent in the campsite; the last day ends at 3 pm;
 - c. Using the campsite for under 24 hours, implies the payment of the corresponding fee for one day;
 - d. Visits are paid for on entering the campsite;
 - e. When staying over a month, the customer must pay the due fees until the tenth day of the following month.
 - f. For each 30 days of delay in the payment, an extra tax of 10% will be charged on the value of the due amount;
 - g. If the debt is not settled within 90 days, the customer will be prosecuted and the installed material is subject to the procedures mentioned in article 13;
- 2. Campers with due payments will not be allowed to use the campsite.

3. Failing to comply with these rules leads to a disciplinary enquiry. A CCCB member will have his membership suspended until the enquiry has been completed.

ARTICLE 16 ELECTRICITY SUPPLY

1. Electricity supply is for family tents, trailer tents, caravans and motor caravans, in accordance with availability in the existing electrical installation of the campsite.
2. Electricity supply will obey the security regulations of Electrical Installations of Portuguese Campsites, approved of by Decreto-Lei 393/85, 9th of October.
3. Connections, sockets and lines
 - a. A connection must be requested at Reception;
 - b. It is forbidden to hang lines on trees and shrubs;
 - c. Supply lines when placed on the ground cannot be dug even if they are hidden inside pipes;
 - d. Power lines mustn't be mended whatever the reason;

4. SUPPLY

- a. Electricity supply is only allowed when the units are occupied. The camper is responsible for its disconnection whenever he/she doesn't spend the night in the campsite;
- b. If the disconnection isn't requested, the campsite management can do it after making sure the equipment is not occupied. The campsite isn't responsible for any damage to material or perishable food;
- c. The requested power supply can be denied when the electrical installation doesn't follow the required conditions;

5. Verification

The campsite management can verify the electrical installation or the use of energy in the units, when it is thought to be necessary. The customer is expected to facilitate the inspection.

6. PROHIBITIONS

In family tents and in trailer tents it is forbidden to connect any pieces of electrical equipment in the areas normally used as sleeping rooms.

7. MALFUNCTIONS / BREAK DOWNS

- a. Customers are responsible for break downs in the campsite electrical installations, as a result of the bad condition of their equipment;
- b. The CCCB Board declines any responsibility for damage, personal and material, as a result of power cuts;

8. ACCIDENTS

- a. In case of damage as a result of an accident, if the evidence shows that a certain unit caused the accident, the owner is accountable for the damages caused to a third party;
- b. Customers are responsible for any damages and injuries caused by an accident, as a result of disrespect for this regulation, namely illegal connections;

9. - RESTRICTIONS TO SUPPLY

9.1. Electricity supply to family tents and trailer-tents is possible in the following conditions:

- a. They have an external area outside the space reserved to sleep and rest;
- b. They have a simple socket or a double socket, for a portable lighting device, Type II, up to 40W or for another device up to 150W.

ARTICLE 17 COOKING EQUIPMENT

Customers are only allowed to use, for cooking, gas canisters up to 6 kg.

ARTICLE 18 CIRCULATION OF MOTOR VEHICLES AND BIKES

1. Campsite streets

- a. The Campsite has its own routes which must always be free, in order to allow the circulation of any type of motor vehicle with or without trailers, emergency or aid vehicles, in particular;
- b. Between the campsite fence and the area for customers' equipment there is a route, with a minimum width of 3 meters, in order to allow the intervention of any aid or emergency vehicles;

c. It is absolutely forbidden to park any vehicles or equipment in the routes for internal circulation that obstruct or make it difficult for vehicles to drive on, in special emergency or aid vehicles;

2. VEHICLES

- a. Identification: On entering the campsite vehicles will be given a car pass, with the same number as the occupied unit, which will have to be placed visibly from the outside;
- b. The pass mentioned in a) above must be given back at Reception Office when the customer abandons the campsite for one day or more, to avoid extra charges;
- c. A customer mustn't lend the car pass to another customer;
- d. Losing the car pass is subject to the payment of a fee.
- e. The speed limit is restricted to 10 kmh. Drivers mustn't blow the horn;
- f. The circulation of vehicles inside the campsite is only allowed on going in and going out, except emergency vehicles or campsite vehicles;
- g. Parking is allowed only inside the designated areas;
- h. Vans and small lorries (weight over 1500 kg) mustn't park inside except for loading and unloading.

3. BICYCLES

In July, at the weekends (Saturdays and Sundays) and throughout August, bicycles will only be allowed to circulate inside the campsite with riders on foot, except for the bikes used by the campsite staff.

ARTICLE 19 RESPONSIBILITY

1. CCCB (Clube de Campismo e Caravanismo de Barcelos) manages the Fão Campsite. CCCB cannot be accountable for the following:
 - a. Damage brought about by nature;
 - b. Injuries or personal damage caused by a third party;
 - c. Theft and robberies;
 - d. Investigating and identifying anyone responsible for illegal acts.

ARTICLE 20 SANCTIONS

1. Stay at Fão Campsite can be denied to Customers, campers, who disrespect this regulation;
2. Non-compliance with registration or admission rules, as well as the disrespect for the rules in this Regulation, will imply the application of sanctions up to the expulsion from the campsite. In this case the identification document will be apprehended. The customer/camper will be denied the right to use the park until a higher decision is made.
3. The campsite management can call in the Police to make the customer comply with the decisions.
4. The campsite management has the powers conferred on him/her by the CCCB Board to represent them.

ARTICLE 21 OMISSIVE CASES

In the omissive cases the campsite management will bear in mind the principles established in the Club Statutes, this Regulation and in the general legislation.

ARTICLE 22 REVOCATION

With the approval of the present Fão Campsite Regulation all the previous regulations have been revoked. Approved of at the Board Meeting on 19th of December of 2006